



## WINDSOR CENTRAL SUPERVISORY UNION

Windsor Central Unified District • Barnard School District • Pittsfield School District  
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August 24, 2018

To Whom It May Concern:

I am writing this letter on behalf of the Woodstock District 4 Middle School (BEN: #4669, FCC Registration Number 0011977972).

In E-Rate Funding Year 2017 we filed a 470 for Category 1 Internet Service at the Woodstock District 4 Middle School. After reviewing the bids we proceeded to sign a 3 year contract with VTel for this internet service, and filed a 471 with USAC (Application #171010296). We then filed a form 474 (Service Provider Invoice) and were billed the non-discount amount for our Category 1 Internet Service with VTel.

On August 1, 2018 we received a bill from VTel for the full amount of our Category 1 Internet Service. After a conversation with VTel we learned that our original FRN is only good for one year and that we need to file a 471 each year to receive reimbursement for our Category 1 Internet Service. We were under the impression that our original 470 and 471 would allow for reimbursement for the duration of our 3 year contract, but we now know that we need to file a new 471 each year to receive reimbursement.

We sincerely regret this error. We have filed a 471 (with application number 181043230) outside of the filing window for funding year 2018, so therefore we are requesting a waiver from the funding year 2018 471 filing deadline for this application.

We are a small school district in rural Vermont and the E-Rate Reimbursement for Category 1 Internet Service is essential in helping us afford high speed internet access. We hope that you will grant us this waiver and allow us to file a 471 for funding year 2018.

Please feel free to contact me with any questions.

Sincerely,

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